

# Motorcycle

Policy Document



MOTOR INSURANCE

Member of Canopus Group

You must read this document in conjunction with your policy schedule and Certificate of Insurance. If any information contained in these documents is incorrect, please contact your Broker immediately. You must also notify your Broker of any other alterations required to your policy as soon as possible.

**If you are involved in an incident likely to result in a claim under this policy, please refer to our claims procedure at the end of this booklet.**

# Contract of Insurance

Thank you for choosing to insure with KGM Motor Insurance. This document, together with your policy schedule and Certificate of Insurance, is a legally binding contract of insurance between you and us and does not provide anyone else with rights to enforce any part of this contract.

We have agreed to insure you subject to the terms, conditions and exclusions contained within this document and in any endorsements attached for the period for which you have paid our premium. This insurance applies within the territorial limits unless we specify otherwise.

This contract is subject to English law unless both parties agree otherwise. This contract is written in English and all communications about it will be conducted in English.

This document has been issued by KGM Motor Insurance under the authority granted by the Underwriting Byelaw (No. 2 of 2003).

A handwritten signature in black ink that reads "N Manvell". The signature is written in a cursive, slightly slanted style.

**Neil Manvell – Motor Underwriter**

# Data Protection Notice

This Data Protection Notice explains how we may use your details. It tells you about the registers and databases that we and others have in place, which help to detect and prevent fraudulent applications and claims, and must be shown to any party related to this insurance.

All phone calls relating to applications and claims may be monitored and recorded and the recordings used for fraud prevention and detection, training and quality control purposes.

Subject to the provisions of the Data Protection Act 1998, you are entitled to receive a copy of the information we hold about you. You may be charged a fee for this. Such requests should be made to:

The Data Protection Officer  
Canopus Managing Agents Limited  
Gallery 9  
One Lime Street  
London  
EC3M 7HA

Any information you give to us will be used by Canopus Managing Agents Limited and we may also share this information with other group companies.

For more information on the Data Protection Act you may also write to the Office of the Information Commissioner at:

Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113 or 01625 54 57 45

E-mail: [mail@ico.gsi.gov.uk](mailto:mail@ico.gsi.gov.uk)

# Motor Insurance Database

Information relating to your insurance policy will be added to the Motor Insurance Database (MID) which is managed by the Motor Insurers' Bureau (MIB). The MID and the data stored on it may be used by certain statutory and/or authorised bodies including the Police, the DVLA, the DVANI, the Insurance Fraud Bureau and other bodies permitted by law for purposes not limited to but including:

- i. Electronic Licensing;
- ii. Continuous Insurance Enforcement;
- iii. Law enforcement (prevention, detection, apprehension and/or prosecution of offenders);
- iv. The provision of government services and/or other services aimed at reducing the level and incidence of uninsured driving.

If you are involved in a road traffic accident (either in the UK, the EEA or certain other territories), insurers and/or the MIB may search the MID to obtain relevant information. Persons (including their appointed representatives) pursuing a claim in respect of a road traffic accident (including citizens of other countries) may also obtain relevant information which is held on the MID.

It is vital that the MID holds your correct registration number. If it is incorrectly shown on the MID you are at risk of having your vehicle seized by the Police. You can check that your correct registration number details are shown on the MID at [www.askmid.com](http://www.askmid.com).

## Detecting and Preventing Fraud

In order to keep premiums as low as possible for all of our customers, we participate in a number of industry initiatives to aid the prevention and detection of crime, especially insurance-related fraud. We pass information to the Claims and Underwriting Exchange Register operated by Insurance Database Services Ltd (IDS Ltd), the Motor Insurance Anti-Fraud and Theft Register operated by the Association of British Insurers, and the UK Police. We may search these registers and any other relevant databases in order to make decisions regarding the provision and administration of insurance and, when you make a claim, to validate your claims history or that of any person or property likely to be involved in the claim.

As part of our anti-fraud processes, information will be passed to third party credit reference agencies for the purposes of identity verification only. As part of the identity verification process, your information will be checked against a range of databases/registers and a 'soft footprint' will be left on your credit file for a period of 12 months. Unlike standard credit checks, soft footprints do not affect your credit score and you are the only person who can view them on your credit report.

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# Definitions

The following words or phrases appear throughout this policy booklet and have the same meaning as described below. Therefore you must refer to this section where such words or phrases appear.

**You/your** – the person named as the 'insured' or 'policyholder' on the policy schedule and Certificate of Insurance.

**We/us** – KGM Motor Insurance.

**KGM Motor Insurance** – a brand name for business written by Canopius Managing Agents Limited.

**Canopius Managing Agents Limited** – a registered managing agent at Lloyd's which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

**Agreed value** – a fixed amount that we agree to insure your motorcycle for in the event of total loss, subject to receipt and approval of satisfactory photographs and any other supporting evidence we may request (until such time market value will apply).

**Broker** – a representative authorised by us to sell and administer our insurance policies.

**Certificate of Insurance** – a document which provides legal evidence that minimum insurance cover is in force by law. It also confirms who may ride the insured motorcycle, how they may use it and the period of time over which the policy cover applies.

**Policy schedule** – a document which states the details of you, your motorcycle, the insurance cover in force and any endorsements which apply to the policy.

**Your motorcycle** – any motorcycle which is stated on your policy schedule and for which we have issued a Road Traffic Act Certificate of Insurance. In Section 2 this also includes your motorcycle's standard accessories and spare parts when permanently attached to your motorcycle or stored in your own locked private garage.

**Accessories and spare parts** – standard parts or products specifically designed to be fitted to your motorcycle.

**Civil partner** – the person who you have entered into a legal civil partnership with as defined in the Civil Partnership Act 2004. A civil partnership is a formal arrangement that gives same-sex partners the same legal status as a married couple.

**Compulsory excess** – the contribution which you must make towards a claim on this policy.

# Definitions

**Endorsements** – statements which are contained in your policy schedule which may change, replace or extend the terms of this policy.

**Garage** – a permanent enclosed four-sided structure comprising of three brick, stone, steel or concrete built sides with a roof and a securable door entrance which is your private property (i.e. not a communal parking facility).

**Green Card** – a document which is required by certain countries that are not part of the European Union and provides evidence that minimum insurance cover exists as required by law in order to drive in that country.

**Market value** – the cost of replacing your motorcycle with another of a similar make, model, age, mileage and condition as at the time of the loss or damage, up to the value stated in your policy schedule.

**Minimum cover** – the minimum level of cover provided to satisfy Road Traffic Law in respect of liability for the death of or injury to other people and damage to their property.

**Partner** – a relationship between two people who live together as a couple.

**Period of Insurance** – the period of time specified in your policy schedule during which this policy is effective and for which you have paid or have agreed to pay the premium.

**Pro-rata** – where a calculation is made proportionately.

**Road Traffic Law** – the law which governs the driving or use of any motor vehicle within the United Kingdom (including the Road Traffic Act 1988 and all related and subsequent legislation) or any other country to which your policy may cover as defined in the Foreign Use section of this policy.

**Territorial limits** – England, Northern Ireland, Scotland, Wales, the Isle of Man and the Channel Islands.

**Voluntary excess** – an amount which you have chosen to pay towards a claim on this policy in addition to the compulsory excess which applies.



# Summary of Cover

The table below shows the sections of this policy booklet which apply in accordance with the level of cover stated in your policy schedule:

<b>Section 1</b> - Liability to Others	Yes	Yes	Yes
<b>Section 2</b> - Loss of or Damage to Your Motorcycle:			
<b>A.</b> Accidental Damage	Yes	No	No
<b>B.</b> Malicious Damage and Vandalism	Yes	No	No
<b>C.</b> Fire, Self-Ignition, Lightning or Explosion	Yes	Yes	No
<b>D.</b> Theft or Attempted Theft	Yes	Yes	No
<b>Section 3</b> - Replacement Locks	Yes	No	No
<b>Section 4</b> - Foreign Use	Yes	Yes	Yes
<b>Section 5</b> - No Claim Bonus	Yes	Yes	Yes

The sections entitled '**General Exclusions**' and '**General Conditions**' within this booklet apply to your policy whatever cover you have.

**Your policy schedule provides details of any special cover, excesses, endorsements or exclusions which apply to your policy.**

# Section 1 – Liability to Others

## What is covered under this section

### 1.1 Riding your motorcycle

We will insure you against the amounts that you are legally liable to pay, including legal costs and damages, in the event of:

- Death of or bodily injury to other people;
- Damage to their property;

as a result of an accident in which any of the following occurs:

- i. Whilst you are using, riding or in charge of your motorcycle;
- ii. Whilst any other person is using, riding or in charge of your motorcycle, provided that they are permitted to do so as shown on your current Certificate of Insurance and that they have your permission;
- iii. Whilst any passenger is travelling on or getting on or off your motorcycle;
- iv. Whilst you are towing a single trailer which is securely attached to your motorcycle (provided you hold the correct driving licence entitlement to do so);
- v. Whilst a side car is securely attached to your motorcycle.

The maximum amount we will pay under Section 1 in respect of property damage is £20,000,000 for any one claim, or a number of claims arising out of the one incident and £5,000,000 for all associated costs and expenses.

### 1.2 Riding other motorcycles

We will also insure you against the events shown in Section 1.1 as a result of an accident which occurs whilst you are using or riding any other motorcycle provided that all of the following applies:

- i. Cover to ride other motorcycles is specified on your current Certificate of Insurance;
- ii. The motorcycle does not belong to you and is not hired, leased or rented to you;
- iii. The motorcycle has its own valid motor insurance policy cover in force;
- iv. You are not covered by any other insurance policy to ride the motorcycle;
- v. You hold a valid driving licence and are not disqualified from driving;
- vi. This policy is not in the name of a company or partnership;
- vii. Use of the motorcycle is restricted to Social, Domestic and Pleasure purposes only;
- viii. You have the prior permission of the motorcycle's owner;
- ix. You still own your motorcycle, it has not been damaged beyond economic repair, and it has valid road tax and valid MOT certificate (if applicable).

***Please also refer to the exclusions shown overleaf.***

# Section 1 – Liability to Others

## 1.3 Legal personal representatives

We will insure the estate of anyone covered by this policy that dies against any claim that they are legally liable to pay provided that the claim is covered by this policy.

## 1.4 Legal defence costs

Provided that an incident occurs which is covered by this policy and we agree in writing first, we will pay for the legal representation of you or any other person we insure under this policy:

- i. At a coroner's inquest, fatal accident inquiry or court of summary jurisdiction;
- ii. Against prosecution for manslaughter or for causing death by careless or dangerous driving.



## Section 2 – Loss of or Damage to Your Motorcycle

### What is covered under this section

We will insure your motorcycle against damage or total loss caused by an event listed below, provided that the 'Summary of Cover' section shows such an event is covered:

- A. Accidental damage;
- B. Malicious damage and vandalism;
- C. Fire, self-ignition, lightning or explosion;
- D. Theft or attempted theft.

*Please refer to your policy schedule for the level of cover shown and then to the 'Summary of Cover' section on page 9 for details of which events your cover includes.*

If you need to report a claim to us, please refer to the section entitled 'Making a Claim' at the end of this booklet for further information.

**Please note that an endorsement may apply to this policy regarding the storage of your motorcycle whilst at the declared parking address (your policy schedule will confirm if such an endorsement applies). If your policy schedule contains such an endorsement and it is not complied with then this policy will not cover your motorcycle for any loss or damage.**

If your motorcycle has been stolen or damaged by attempted theft then you must notify the police immediately and obtain a crime reference number.

### 2.1 Damage

We will pay for the cost of repairing damage caused to your motorcycle as a direct result of an event shown above provided that all of the following applies:

- i. This policy covers the event (as above);
- ii. You adhere to the terms and conditions under the heading "Claims handling" in the General Conditions section of this policy booklet;
- iii. We deem the cost of repairing your motorcycle to be economical.

As an alternative to repairing your motorcycle, we may deem it appropriate to either replace your motorcycle with one of a similar specification or pay you a monetary amount equal to the cost of repairing the damage less any policy excess which is applicable (see Section 2.7).

If we choose to repair your motorcycle and a replacement for a damaged accessory or part is not available, we will pay you the most recent listed price of this as published in the UK.

We reserve the right to use accessories or parts that are recycled or that are not made or supplied by the manufacturer of your motorcycle, but are of a similar type and quality to those we are replacing. We will not be responsible for additional storage costs due to the unavailability of accessories or parts, or the cost of importing them from outside of the UK.

## Section 2 – Loss of or Damage to Your Motorcycle

### 2.2 Total loss

We will normally declare your motorcycle a total loss:

- If we deem the cost of repairing your motorcycle as uneconomical; or
- If your motorcycle has been stolen and not recovered.

If your motorcycle is declared a total loss as a direct result of an insured event, we will offer you a monetary amount as compensation. If you owe us an outstanding amount under this policy when the claim has been made, you must pay this amount in full before we can settle the claim.

Once you have accepted our offer, your motorcycle will become our property. We will allow this insurance contract to continue on a replacement motorcycle provided we accept this substitution and you pay the additional premium applicable.

#### 2.2.1 What we will pay

If your motorcycle is insured on an 'agreed value' basis, the maximum amount we will pay is the value declared on your policy schedule, less any policy excess which is applicable (see Section 2.7) otherwise market value will apply. If, during the life of your policy, you believe the value of your motorcycle has changed to that stated on your policy schedule (e.g. following market changes, restoration work or modifications) then you must advise us as soon as possible in order to ensure your vehicle is adequately insured (evidence may be required).

We may give you, at our discretion and if the current regulations allow, the option of retaining the vehicle salvage subject to a deduction from the compensation amount we offer you.

### 2.3 Motorcycle service/repair

We will provide the same level of cover that your policy has under Section 2 whilst your motorcycle is in the custody or control of a member of the motor trade for the purpose of being serviced or repaired.

### 2.4 Motorcycle recovery

We will pay for the reasonable cost of transporting your motorcycle to a repairer near to its location if it is damaged following an accident and cannot be ridden provided that the damage is covered by this policy.

## Section 2 – Loss of or Damage to Your Motorcycle

### 2.5 Ownership of your motorcycle

If your motorcycle is subject to a hire purchase or lease agreement and is declared a total loss, any payments we make will instead be made to the finance or leasing company as specified on your contract with them.

The maximum amount we will pay is the market value of your motorcycle or, if your motorcycle is insured on an agreed value basis, the value as declared on your policy schedule, less any policy excess which is applicable. If there is still an amount owing to the finance or leasing company after we have settled your claim, then you are responsible for this amount.

### 2.6 New motorcycle replacement

We will, at your request, replace your motorcycle with another of the same make, model and specification following an incident covered by Section 2 provided that all of the following applies:

- i. You are the first registered owner of your motorcycle from new;
- ii. Your motorcycle is no more than 6 months old from the date of first registration;
- iii. The repair costs exceed 60% of the market value of your motorcycle;
- iv. We are able to replace your motorcycle in the UK;
- v. We have permission from any person that has a financial interest in your motorcycle;
- vi. Your motorcycle is not subject to a lease or contract hire agreement or any other similar arrangement.

### 2.7 Compulsory and voluntary policy excess

If any claim is made under Section 2 you must pay a compulsory policy excess, the amount of which is shown in your current policy schedule. If no amount is stated, you must pay the first £250 towards any claim.

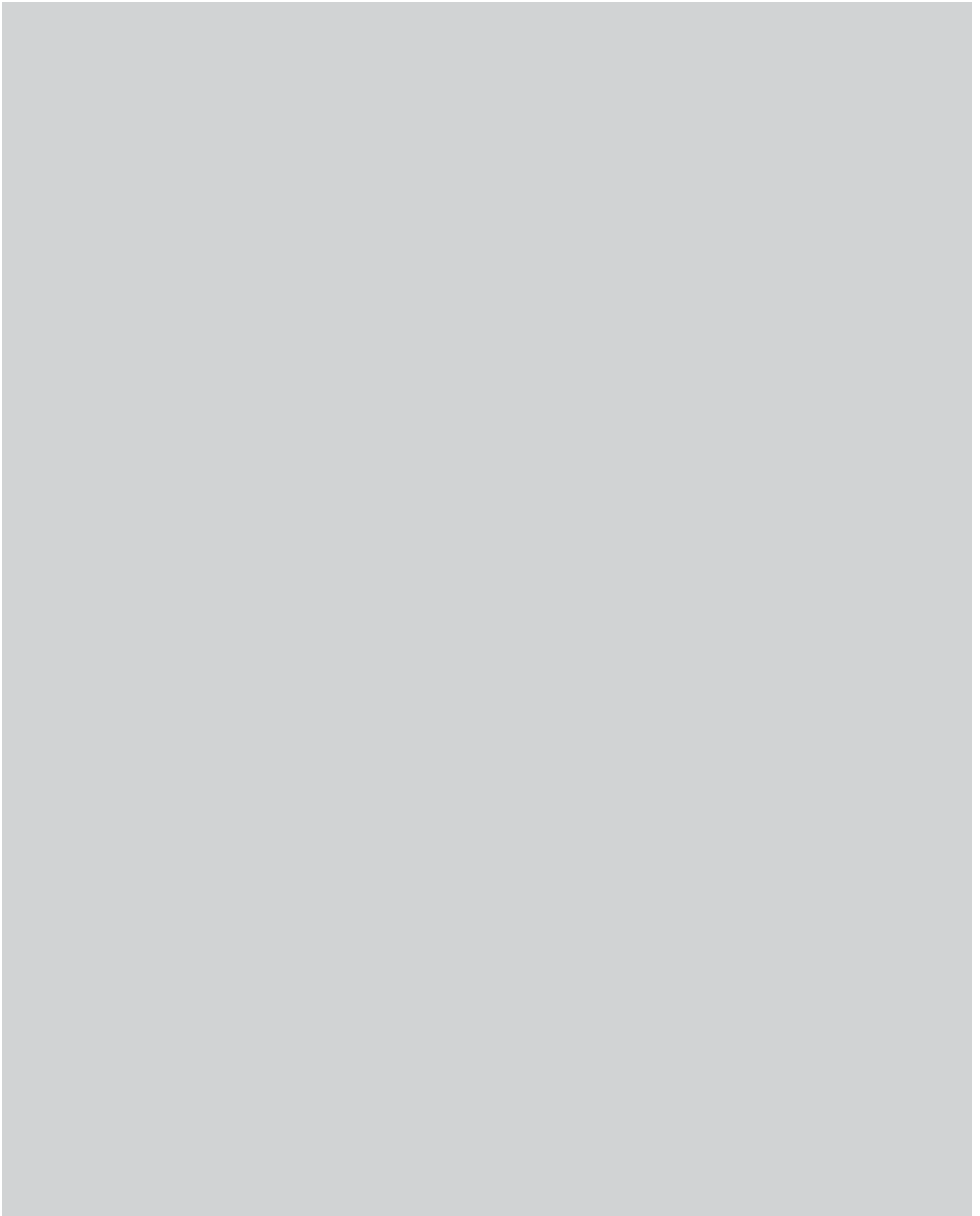
If you have chosen to pay a voluntary excess, this amount is in addition to the compulsory policy excess which applies.

### What is not covered under this section

- The policy excess which applies under this section of the policy;
- Wear, tear and depreciation of your motorcycle;
- Failure, breakdown or breakage of mechanical, electrical, electronic or computer equipment;
- Damage to the tyres of your motorcycle caused by braking, punctures, cuts and bursts unless as a direct result of an accident covered by this policy;
- Damage to your motorcycle caused by filling its fuel tank with the incorrect fuel;
- Loss or theft of petrol or diesel fuel;
- Damage caused by the freezing of liquid in the cooling system of your motorcycle unless you have taken all reasonable precautions as recommended by your motorcycle manufacturer;
- Loss of or damage to any trailer or side car attached to your motorcycle;
- Loss of or damage to your motorcycle caused as a result of its legal impounding or destruction by order of any government or public authority;

*Section 2 Exclusions continue overleaf.*

## **Section 2 – Loss of or Damage to Your Motorcycle**



## Section 3 – Replacement Locks

### What is covered under this section

If the keys of your motorcycle are lost or stolen, we will pay towards the cost of replacing:

- i. The ignition key and/or steering lock;
- ii. The lock transmitter and central locking interface.

Cover under this section is provided on the basis that you can establish, to our satisfaction, that the location of your motorcycle is known to any person who is in possession of the lost or stolen keys and/or lock transmitter.

The maximum amount we will pay under Section 3 is £300 following any one incident. Claims made under Section 3 only will not affect your no claim bonus.

## Section 4 – Foreign Use

### What is covered under this section

#### 4.1 Minimum cover

We will provide the minimum cover which is required by law in:

- Any country which is a member of the European Union; and
- Any other country which the Commission of the European Union approves as meeting the requirements of Article (8) of EC Directive 2009/103/EC relating to civil liabilities arising from the use of a motor vehicle.

The following table shows which countries the above currently applies to:

Andorra	Finland	Liechtenstein	Serbia
Austria	France	Lithuania	Slovakia
Belgium	Germany	Luxembourg	Slovenia
Bulgaria	Greece	Malta	Spain
Croatia	Hungary	Netherlands	Sweden
Cyprus	Iceland	Norway	Switzerland
Czech Republic	Ireland	Poland	
Denmark	Italy	Portugal	
Estonia	Latvia	Romania	

A green card is no longer required if you travel to any of the above countries and you must instead take your current Certificate of Insurance with you as evidence of compulsory insurance cover.

**Section 4.1 continues overleaf.**



## Section 4 – Foreign Use

We do not normally provide cover in any other country outside of those named above; however, we will consider doing so provided that all of the following applies:

- i. You refer this to your Broker in advance of travel;
- ii. We agree to cover you in the countries concerned;
- iii. You pay any additional premium we require for providing this cover.

If we agree to your request we will issue you with a Green Card as legal evidence of cover.

The cover provided under Section 4.1 is the minimum required by law in the country you are visiting from those stated above or any other country we agree to. Where this cover is less than the minimum cover provided in the United Kingdom, then the minimum cover required in the United Kingdom will apply.

Please note that the above information may change, therefore you must check the latest information with your Broker before you travel.

### 4.2 Extended cover

We will insure your motorcycle for the same level of cover as shown in your current policy schedule in any of the countries as set out in Section 4.1 provided that all of the following applies:

- i. That travel is for Social, Domestic and Pleasure purposes only;
- ii. That your permanent residence is within the territorial limits;
- iii. That your motorcycle is taxed and registered within the territorial limits and is also normally kept within the territorial limits;
- iv. That travel outside of the territorial limits is of a temporary nature (such as a holiday) and does not exceed 90 days in any one period of insurance.

#### 4.2.1 Vehicle transportation

Cover also applies when your motorcycle is being transported between any of the countries stated above by rail or any recognised sea route by ferry (including loading and unloading) as long as transportation does not exceed 65 hours in any one journey.

## Section 5 – No Claim Bonus

### If a claim has not been made

If a claim has not been made against this policy in the current period of insurance on an annual contract, we will apply a discount on your renewal premium for the next period of insurance which is known as a no claim bonus (please note this does not guarantee that your overall premium will be less than the previous period of insurance).

Please note that a maximum discount applies (your Broker can advise what our current discount scale is). Your no claim bonus entitlement is not transferable to any other person.

### If a claim has been made

If a claim has been made against this policy during the current period of insurance, we will reduce your no claim bonus entitlement as per the applicable scale below:

***If your no claim bonus is NOT protected:***

No Claim Bonus Scale			
5+	3	1	0
4	2	0	0
3	1	0	0
2	0	0	0
1	0	0	0
0	0	0	0

## Section 5 – No Claim Bonus

***If your no claim bonus IS protected:***

If you have paid for this option and it is shown in the endorsements section of your policy schedule, your no claim bonus entitlement (as at last renewal) is protected unless more than two claims are made against this policy within four continuous periods of insurance. If more than two claims have been made within this period then your no claim bonus will be reduced as per the scale below:

A large rectangular area of the document is redacted with a solid grey background, obscuring the table content that would follow the text.

If an incident occurs after we have confirmed your renewal premium but before the expiry date of the current period of insurance, we are entitled to take back any additional discount given to you if a claim is made and also reduce your no claim bonus entitlement in accordance with whichever of the above scales apply.

Please note that this is a no claim not a no blame bonus. If an incident occurs where another party is responsible and we have to make a payment, your no claim bonus entitlement will be reduced at next renewal in accordance with the applicable scale above unless we successfully make a full recovery of our losses from those responsible.

# General Exclusions

## Use and Riders

We will not pay for any loss, damage, injury, death or any other liability caused in any of the following circumstances whilst your motorcycle is being used, ridden or in the charge of for that purpose:

- i. For a use not specified or permitted on your Certificate of Insurance;
- ii. For pace-making, competitions, rallies, track days, trials or tests, speed trials or speed tests, whether on a road, track or at an off-road event;
- iii. On the Nurburgring Nordschleife, or any sections of private toll roads without speed limits;
- iv. For racing, formally or informally, against another motorist whether on a road or track;
- v. By any person who is not stated in the “persons or classes of persons entitled to drive” section on your Certificate of Insurance unless your motorcycle has been stolen;
- vi. By a person who does not hold a valid driving licence or is disqualified from driving;
- vii. By a person who holds a driving licence but is not complying with any terms or conditions that may apply to that licence;
- viii. By any person who does not hold a valid Compulsory Basic Training (CBT) certificate when required to do so by law;
- ix. With a load or a number of passengers which is unsafe or illegal;
- x. When carrying a load which is not secure;
- xi. When you have hired the motorcycle to someone else, regardless of the purpose for which that person is using the motorcycle.

## Deliberate Acts

We will not be liable for the death of or injury to any person or the loss of or damage to any property caused as a result of the deliberate use of your motorcycle:

- i. To cause damage to other vehicles or property; and/or
- ii. To cause injury to any person and/or to put any person(s) in fear of injury.

## Drink and Drugs

We will not provide any cover under this policy (other than any obligations we must meet as required by Road Traffic Law), if an accident occurs whilst you or any other insured person:

- i. Is found to be over the prescribed limit for alcohol;
- ii. Is riding whilst unfit through drink or drugs, whether prescribed or otherwise;
- iii. Fails to provide a sample of breath, blood or urine when required to do so, without lawful reason.

# General Exclusions

## Other Contracts

We will not pay for any liability you have under an agreement or contract unless you would be liable anyway if the agreement or contract did not exist.

## War, Earthquake, Riot and Terrorism

We will not pay for any loss, damage or liability that is directly or indirectly caused by:

- i. War, invasion, act of foreign enemy, hostilities (whether war is declared or not), civil unrest, rebellion, revolution, insurrection or requisition, riot or similar event, confiscation or nationalisation by any government or other authority;
- ii. Earthquake;
- iii. Acts of terrorism as defined in the Terrorism Act 2000 or the equivalent legislation in any other country.

However, we will provide any liability that is required under the current Road Traffic Law.

## Nuclear/Radioactive Contamination

We will not pay for any loss, damage or liability that is directly or indirectly caused by:

- i. Ionising radiation or contamination by radioactivity from nuclear fuel or nuclear waste;
- ii. Radioactive, toxic, explosive or other dangerous properties of any explosive nuclear equipment.

## Pollution

We will not pay for any loss, damage or liability that is directly or indirectly caused by pollution or contamination.

## Hazardous Goods

We will not pay for any loss, damage or liability that is directly or indirectly caused by the carriage of explosive substances and articles, gases, flammable liquids, flammable solids, self-reactive substances and solid desensitised explosives, substances liable to spontaneous combustion, substances which emit flammable gases on contact with water, oxidising substances, organic peroxides, toxic substances, infectious substances, radioactive material or corrosive substances.

## Airport Use

We will not pay for any loss, damage or liability arising while your motorcycle or any other motorcycle covered by this policy is in:

- i. Any place where aircraft take off, land or park including any associated service roads;
- ii. A refuelling area, ground equipment areas or the Customs examination areas of international airports.

## General Exclusions

### **Sonic Bangs**

We will not pay for any loss, damage or liability caused directly or indirectly by pressure waves from aircraft or other aerial devices travelling at sonic or supersonic speeds.

### **Criminal Acts**

We will not pay for any loss, damage or liability caused whilst your motorcycle is being used by you or any other insured person:

- i. In the course or furtherance of a crime; or
- ii. As a means to escape from, or avoidance of, lawful apprehension.

# General Conditions

## Your duty: Policy Terms and Information

We will only provide the cover as set out in this policy if:

- i. You and all other insured persons keep to the terms and conditions as set out in this document and with any endorsements that are stated in your policy schedule;
- ii. All of the information provided on the proposal form or statement of fact declaration and any information provided since, is true to the best of your knowledge and belief, and that you have not misrepresented any such information you have supplied.

If any of the above conditions are not met then we may reject a claim in full, reduce the payment of a claim or your policy may be cancelled or treated as if it never existed.

## Motor Insurance Database

It is a condition of this policy that you must inform your Broker immediately if you either change the motorcycle insured on this policy or change the registration number of the motorcycle insured on this policy for entry on the Motor Insurance Database.

Please note that any breach of this condition may result in the cancellation of your policy or the non-payment of a claim.

## Safety and security of your motorcycle

You, and any other person insured by this policy, must take all reasonable precautions to:

- i. Keep your motorcycle in a safe and roadworthy condition;
- ii. Protect your motorcycle from loss or damage;
- iii. Ensure your motorcycle has a valid MOT test certificate if required to do so by law.

## Other Insurance

If any other insurance covers you for the same loss, damage or liability covered under this policy, we will only pay our share of the claim.

# General Conditions

## Changes in circumstances

You must tell us as soon as possible about any changes to the information you provided at the time you took out this policy or during the policy cover. Examples of such changes include but are not limited to:

- Changing or selling your motorcycle;
- Changing your motorcycle registration number;
- Modifying your motorcycle from the manufacturer's original specification (this includes accessories and/or spare parts as some may be classed as modifications);
- Changes to the value of your motorcycle to that stated on your policy schedule;
- Changing the purpose that your motorcycle is used for;
- Changing the riders that are insured on this policy;
- If any of the riders insured on this policy are charged or convicted of a motoring or criminal offence (including fixed penalty offences such as speeding);
- If any of the riders insured on this policy have been involved in any accidents or other incidents (such as fire, theft or malicious damage) related to any motor vehicle, whether the vehicle is insured with us or not and regardless of blame;
- If any of the riders insured on this policy changes their driving licence entitlement (e.g. from a Provisional or EU licence to a Full UK licence);
- If any of the riders insured on this policy has their driving licence revoked;
- If any of the riders insured on this policy develops a medical condition that may affect their ability to drive;
- If any of the riders insured on this policy changes occupation or becomes unemployed;
- If you change your address or the address of where your motorcycle is kept overnight.

If you do not tell us about any changes then your policy cover may be affected (which may also affect the payment of a claim) or your policy may become invalid.

## Administration fee

If you make a change to your policy during the current period of insurance, or require a duplicate copy of your policy documents, we will charge you a fee of £10 excluding Insurance Premium Tax to cover our administration costs. If a change is made this fee will be in addition to any alteration in your insurance premium.

Please note that our fee does not include any administration charge that your Broker may apply.



# General Conditions

## Cancellation

### *By us*

We or your authorised Broker have the right to cancel this policy at any time where there is a valid reason for doing so by giving you 7 days' notice in writing. A cancellation letter will be sent to the latest address we have for you and will set out the reason for cancellation. Valid reasons include but are not limited to:

- Where your Broker has been unable to collect a premium payment. In this case they will contact you in writing requesting payment by a specific date. If they do not receive the payment by this date, they will issue a cancellation letter. Your policy will be cancelled if payment is not received by the end of the cancellation notice period;
- Non-receipt of requested documentation such as a copy of your driving licence or evidence of no claim bonus. In this case your Broker will ask you to provide the documentation by a specified date. If they do not receive the documentation by this date, they will issue a cancellation letter. Your policy will be cancelled if the requested documentation is not received by the end of the cancellation notice period;
- Where you have deliberately or recklessly misrepresented any information you have supplied or withheld any information which we or your Broker have asked for;
- Where you have not told us about any changes to the information you provided at the time of quotation, when you took out the policy, during the policy cover or at renewal if these changes may have resulted in an increased risk to us. Examples of changes are listed in the General Conditions section under 'Changes in circumstances';
- Where we reasonably suspect or have evidence of criminal or fraudulent activity.

If we cancel your policy due to non-payment of premium, the cancellation date will be the date stated in the cancellation letter your broker will send to you.

If we cancel due to non-receipt of any documentation we have requested, we will refund the unexpired portion of the annual premium you have already paid, unless there has been a claim in the current insurance period.

If we cancel due to your deliberate or reckless misrepresentation of any information or you fail to notify us of any change to information, you may not be entitled to any premium refund.

# General Conditions

## ***By you***

You may cancel this policy at any time by contacting your Broker. If a claim has not been made in the current period of insurance, we will provide a refund based on the annual premium in accordance with the following scale:

Period of cover elapsed (up to)	Refund
1 month	75%
2 months	60%
3 months	50%
4 months	40%
5 months	30%
6 months	25%
7 months	20%
8 months	10%
Over 8 months	No refund

Please note that in certain circumstances, cancellation on a pro-rata basis may be agreed, however this will be subject to an administration fee of £25 excluding Insurance Premium Tax (your Broker may also apply an administration fee against any refund due therefore please check this with them).

If a claim has been made in the current period of insurance then we will retain the full premium.

## **Cooling off period - your right of cancellation**

Once you have entered into this insurance contract with us, you are entitled to 14 days to decide whether you wish to proceed. This 14 day period will commence from either the inception date of the contract or the date on which you receive the full terms and conditions of the contract, whichever is later.

If you wish to cancel this policy, please contact your Broker advising of your wish to cancel within this 14 day period. Provided a claim has not been made, a pro-rata charge will be made for the period of cover we have provided plus an administration fee of £25 excluding Insurance Premium Tax.

# General Conditions

## Claims handling

- i. You must tell us without delay about any event that could lead to a claim.
- ii. You must immediately send us unanswered any letter, claim, writ or summons you receive together with a completed accident report form.
- iii. You must give us all the information and assistance we require to deal with the claim and you or the person driving must not accept responsibility for any claim against you or make any offer or promise to pay a claim.
- iv. You must fully co-operate with any third party service providers we (or anyone else who acts on our behalf) may instruct in order to assist in dealing with the claim (full contact details of such suppliers and the capacity in which they are acting can be provided to you upon request to **claims.kgm@canopius.com**).
- v. We are entitled to take over, defend or settle any claim under this policy in the name of you or any other person covered by this policy and we are entitled to take legal action in any such name to recover any payments we make.

# General Conditions

## Right of Recovery

If we are required to pay a claim under Road Traffic Law or the law of any country in which this policy operates (including settling such a claim on a reasonable basis in anticipation of such a liability), which we would not otherwise be liable to pay had the law not existed, we shall be entitled to recover such payments (including the legal costs of reasonably defending the claim) we make from you if you or any other insured person:

- i. Caused the loss directly or indirectly;
- ii. Caused or permitted the motorcycle to be ridden by an uninsured rider;
- iii. Through act or omission, caused this insurance to be invalid.

## Electronic Service

In the event that we bring proceedings against you as a result of any act or omission by you in relation to this policy we may, at our discretion, serve proceedings upon you by email utilising the email address you provided to us when taking out this policy or such other email address you notify to us in writing from time to time. Documents will be provided in an Adobe Acrobat compatible format with a total message size not exceeding 5 mega bytes (MB).

## Fraudulent claims

We will not pay for any loss, damage or liability if you or any other person covered by this policy or anyone acting for you makes a claim that is fraudulent or exaggerated in any way, makes a false statement or provides false or stolen documents to support a claim. In such circumstances we will cancel this insurance contract without refunding any premium and will seek to recover any costs that we have incurred.

## Financial Services Compensation Scheme

In the event that KGM Motor Insurance is unable to meet its liabilities under this insurance policy, you may be entitled to compensation from the Financial Services Compensation Scheme.

Further information about the scheme is available on the FSCS website at [www.fscs.org.uk](http://www.fscs.org.uk) or you can contact them on 0800 678 1100 or 020 7741 4100.

# Complaints

If you want to make a complaint about any aspect of your insurance policy, in the first instance please contact:

Complaints  
KGM Motor Insurance  
St James House  
27-43 Eastern Road  
Romford  
RM1 3NH

Tel: 020 8530 7351  
Fax: 020 8530 7037  
E-mail: **compliance.kgm@canopius.com**

In the event that you remain dissatisfied, you can refer your complaint to the Complaints Team at Lloyd's. Please contact:

Complaints Team  
Lloyd's  
One Lime Street  
London  
EC3M 7HA

Tel: 020 7327 5693  
Fax: 020 7327 5225  
E-mail: **complaints@lloyds.com**

Details of Lloyd's complaints procedures are set out in a leaflet "Your Complaint - How We Can Help" available at [www.lloyds.com/complaints](http://www.lloyds.com/complaints) and are also available from the above address.

Complaints that cannot be resolved by the Complaints Team at Lloyd's may be referred to:

The Financial Ombudsman Service  
Exchange Tower  
London  
E14 9SR

Tel: 0800 023 4567 or 0300 123 9 123  
E-mail: **complaint.info@financial-ombudsman.org.uk**

Further details will be provided at the appropriate stage of the complaint process.

The complaints procedure is without prejudice to your rights to take legal proceedings.

# Making a Claim

## What to do in the event of an accident, fire or theft

- 1 Gather the details of any other party or parties involved (if applicable) including their name, address, vehicle registration number, insurance company, and contact number.
- 2 Contact our UK based 24/7 claims assist line on **0333 555 5909** (if calling from abroad please dial **+44 (0)1702 444312**).
- 3 Please have your policy number ready when contacting us.

**Please note:** if your motorcycle has been involved in an incident involving theft or attempted theft then you must also notify the police immediately and obtain a crime reference number.

If you have Comprehensive cover and have been involved in an accident, we will arrange for the repair of your motorcycle with an approved repairer and:

- Collect and re-deliver your motorcycle to and from your home or place of work;
- Guarantee all repairs for three years.

**Important** – the above features are only available in the UK through our approved repairer network.

We may also appoint other authorised suppliers to assist in dealing with your claim and we are happy to provide you with their full contact details, and the capacity in which they are acting, upon request to **claims.kgm@canopius.com**.

# Motorcycle

KGM Motor Insurance  
St James House  
27-43 Eastern Road  
Romford RM1 3NH

T 020 8530 7351  
E [enquiries.kgm@canopus.com](mailto:enquiries.kgm@canopus.com)  
[www.kgminsurance.co.uk](http://www.kgminsurance.co.uk)

KGM Motor Insurance is a brand name for business written by Canopus Managing Agents Limited.  
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Registered office: Gallery 9, One Lime Street, London, EC3M 7HA.